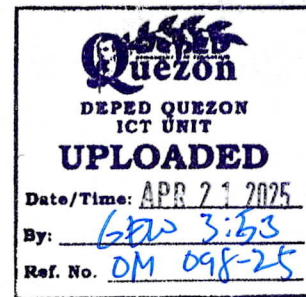




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



16 April 2025

**OFFICE MEMORANDUM**  
OM No. 098, s. 2025

**REQUEST FOR DATA AND DOCUMENTATION IN SUPPORT OF SCHOOL-BASED  
MANAGEMENT (SBM) IMPLEMENTATION**

**To:** Assistant Schools Division Superintendents  
Division Chiefs  
Division Section/Unit Heads  
Division Program Owners  
All Others Concerned

In reference to **Regional Memorandum No. 217, s. 2025**, titled Assessment Mechanism on SBM Level of Manifestation, each Schools Division Office (SDO) is required to submit a video presentation highlighting its support for the implementation of School-Based Management (SBM). The presentation must showcase relevant initiatives, including issued memoranda, developed plans, and localized guidelines aligned with the SBM framework.

In line with this, all concerned sections and operating units are requested to submit pertinent data, documents, or information, as applicable, on the following:

- Issued memoranda that support SBM implementation
- Developed plans or initiatives aligned with SBM principles
- Localized guidelines or frameworks that promote effective SBM practices

To further substantiate the Division's support to SBM, **videos and photographs** related to the abovementioned documents or activities may also be submitted.

Submissions shall be made **on or before April 22, 2025**, via this link:  
**[tinyurl.com/SBMAssessment25](https://tinyurl.com/SBMAssessment25)**.

For the strict and immediate compliance of all concerned.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

smemgd04/16/2025

DEPEDQUEZON-TM-SDS-04-010-005



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
Trunkline #: (042) 784-0366, (042) 784-0164,  
(042) 784-0391, (042) 784-0321

 DepEdTayoQuezon

 [www.depedquezon.com.ph](http://www.depedquezon.com.ph)

 [quezon@deped.gov.ph](mailto:quezon@deped.gov.ph)